

**NTPC LIMITED
NEW DELHI**

CIRCULAR

Dated: 23.09.2019

Sub: Closure of trading window for declaration of unaudited Financial Statements for the half-year and quarter ended 30.09.2019

In line with Clause 9 of the Code for Prevention of Insider Trading in the securities of NTPC read with Clause 4 of Schedule B read with Regulation 9 of Securities and Exchange Board of India (Prohibition of Insider Trading) (Amendment) Regulations, 2018, **the trading window shall remain closed from 1st October 2019 till 48 hours after the declaration of unaudited financial results for the half-year and quarter ended 30.09.2019. The date of the Board Meeting in which results would be considered shall be intimated in due course.**

During the restricted period, the Insiders shall not deal in the shares of NTPC.

All Insiders as per the Code are requested to take note of the above. Heads of the concerned Departments in Corporate Centre and Project/Office Heads are requested to bring the above circular to the notice of Insiders of the respective Deptts./Projects/Offices under their control.

This circular is being hosted on the intranet of the Company and also need to be displayed on the Notice Boards of the concerned offices.



**(Nandini Sarkar)
Company Secretary**

Distribution:

1. All the Directors on the Board and CVO
2. All RED/EDs
3. GGMs/ CGMs/ GMs
4. All executives working in Company Secretariat, Investor Service Department, Finance-Commercial, ERP-Finance, Corporate Accounts, Corporate Taxation and STAs to all functional Directors and Executive working in CMD Secretariat.
5. All executives at E-7 and above level working in following Departments at Corporate Center :
 - i. Corporate Planning
 - ii. Business Development
 - iii. Corporate Communication