

“NTPC Limited, Maharatna and India’s number 1 power generation company, invites applications for grant of 30 Scholarships under ‘NTPC Scholarship Scheme’ for meritorious Schedule Caste/ Schedule Tribe/ Physically Challenged students, who are pursuing **MBA/PGDBM in HR/Finance or General Management** from IIMs/XLRI/FMS, and have successfully passed their first year examinations ( 1st & 2nd semester) in first attempt in academic year 2014-15 and are in 2nd year in academic year 2015-16.

**NTPC SCHOLARSHIP SCHEME FOR SC/ST/PC STUDENTS PURSUING MBA/PGDBM  
COURSE FROM SPECIFIED INSTITUTES  
(30 SCHOLARSHIPS PER YEAR )**

**SALIENT FEATURES**

<b>Applicable to :</b>	SC/ST/PC students pursuing Full time MBA / PGDBM in General Management/HR / Finance
<b>Specified Institutes :</b>	IIMs, XILRI, FMS.
<b>Amount &amp; Duration :</b>	Rs. 4000/- P.M. for 24 months
<b>Eligibility</b>	SC/ST/PC students in their 2 <sup>nd</sup> year of study in the academic year 2015-16 and having 60% marks in the 1 <sup>st</sup> year / 1 <sup>st</sup> and 2 <sup>nd</sup> semester examinations ( <b><u>If the Institutes award letter grade (CGPA), they may be converted to %age / Mention the conversion formula to percentage for screening the application on % basis.</u></b> ). <i>Students availing of scholarship / financial assistance/stipend from any other institute need not apply.</i>
<b>How to Apply :</b>	<p>Students can obtain the Application formats from the Head of the Institution or his authorized representative. The application form can also be downloaded from NTPC website <a href="http://www.ntpc.co.in/notices">www.ntpc.co.in/notices</a>. The application duly filled along with Caste/Disability Certificate, as the case may be, should be submitted, along with attested copies of mark sheets of the 1<sup>st</sup> year (annual / semester examinations) to the Head of the Institution. The Institution shall scrutinize and verify the certificates and shortlist 5 best candidates in each category SC, ST and PC and send these applications to NTPC at the following address so as to <b><u>reach latest by 31.07.2015:</u></b></p> <p>Deputy General Manager (HR-W ), NTPC LTD., NTPC Bhawan, Core no. -7, SCOPE COMPLEX Lodhi Road, New Delhi – 110</p> <p>Applications received from all the Institutes will be scrutinized by NTPC and 30 best candidates (15 SC, 10 ST &amp; 5 PC) will be selected for scholarship.</p>
<b>Query</b>	Clarification, if any, can be sought from sonrajesh@yahoo.com /rmukherjee@ntpc.co.in/ 9650991212//9650990988.

**NTPC LIMITED**  
(A Govt. of India Enterprise)  
**NTPC SCHOLARSHIP SCHEME FOR SCHEDULED CASTE/SCHEDULED**  
**TRIBE/PHYSICALLY CHALLENGED STUDENTS PURSUING FULL TIME**  
**MBA/PGDBM COURSE**

1. **COVERAGE**

All students belonging to Scheduled Caste/Scheduled Tribe/Physically Challenged categories pursuing 2 years full time MBA/PGDBM in Human Resource Management/Finance Management/General Management from any IIMs, XLRI and FMS, shall be eligible to apply for the NTPC Scholarship.

2.0 **SCHOLARSHIP: COMMENCEMENT, NUMBER, AMOUNT, DURATION AND.**

- 2.1 The Scholarship Scheme shall commence from academic session 2014-15.
- 2.2 The number of scholarships in various disciplines of MBA/PGDBM will be decided by the management from time to time. At present the total number of scholarships is 30 in the ratio of 15-SC-10-ST- 5-PC( 2-OH/2-VH/1-HH). However, disability may be exchanged/substituted in case students from any particular disability is not available.
- 2.3 The amount of scholarship shall be Rs.4000/- per month per student for a maximum period of 2 years.

3.0 **ADMINISTRATION OF THE SCHEME**

- 3.1 Corporate Welfare Group shall be the Nodal agency for administering the Scheme.
- 3.2 Corporate Welfare Group shall intimate the details of the Scheme to the Head of Institutes , requesting to forward 5 applications in each category i.e. SC/ST/PC.
- 3.3 Head of Institution may notify the Scheme appropriately among the eligible candidates including displaying on notice boards.
- 3.4 Students may also apply against a Notification in NTPC website, announcing the availability of NTPC scholarship
- 3.4 Selection will be made on the basis of performance in the first year examination and any other criteria that may be decided by NTPC. The base cut-off score shall be kept at 60% for eligibility. Institutions which do not offer percentage of marks may be asked to furnish percentage equivalence.

- 3.5 The applications should be sponsored by the appropriate authority of the concerned Institution/College by a suitable endorsement on the application form. Maximum of 15 applications(5 each category) may be forwarded by each Institution.
- 3.5 The application must be accompanied by a Caste Certificate issued by the prescribed Authority, in the form prescribed by the Govt. Format of the Certificate , alongwith a list of authorities empowered to issue SC/ST Certificate is attached. In case of Physically disabled students, the application must be accompanied by a disability certificate issued by an appropriate authority notified for this purpose, in the format prescribed.
- 3.6 It will be responsibility of the Institute to verify the Caste/Disability Certificate.
- 3.7 The NTPC Scholarship will be subject to the continuous satisfactory performance and good conduct during the course. Awardees of scholarship who fail to pass the semester and or/annual examination in the 1st attempt as the case may be, and on indulging in any activity amounting to misconduct as per the rules and regulations of Institution, are liable to be disqualified from any further scholarship award for which an annual and semester wise report shall be forwarded by concerned Institution.

#### 4. PAYMENT OF SCHOLARSHIP

Payment of NTPC Scholarship may be made to the awardee through the concerned authority of the Institution in a manner as decided by the NTPC Management. Scholarship , for the previous period, shall be paid to the selected candidates in one lump sum on successfully completion of each year subject to the fulfillment of criterion that may be decided by the Company.

#### 5. GENERAL

The decision of the Company with regard to award of scholarship, continuance and/or discontinuance as the case may be, shall be final and binding.

The candidates availed Scholarship from NTPC for the duration of the course will not entail upon NTPC any liability for his/her employment.

NTPC reserves the right to alter, modify or withdraw the scheme as considered necessary.

Application Form

Annexure 'C'

The Deputy General Manager (HR-W),  
Corporate HR ,  
NTPC Ltd., Core-7,

SCOPE Complex, 7 Institutional Area, Lodhi Road,

New Delhi – 110 003

Self attested  
Colour  
photograph

**Sub : NTPC Scholarship Scheme- MBA-XII for SC/ST/Physically Challenged students pursuing full time MBA/PGDBM Course in HR/Finance/Gen.Management.**

**Through : Head of Institution**

Dear Sir,

I apply for award of aforesaid “NTPC Scholarship Scheme”, on the basis of the following

- (1) I have read and understood the various provisions and conditions of the NTPC Scholarship Scheme for SC/ST/Physically Challenged students pursuing full time MBA/PGDBM course in HR/Finance Management/General Management and agree to abide by the same.
- (2) I am pursuing 2-year full-time programme in MBA/PGDBM and I have passed the 1<sup>st</sup> and 2<sup>nd</sup> semesters / 1<sup>st</sup> year examination in first attempt in academic year 2014015 and obtained not less than 60% of marks and am currently in the 2<sup>nd</sup> year of the course at (Institution) \_\_\_\_\_ (Name of the Institute).
- (3) I am not availing any other scholarship / financial aid / stipend from NTPC or any other source whatsoever.
- (4) I belong to Scheduled Caste/Scheduled Tribe/Physically Challenged category (Please strike off whichever is not applicable). A certificate in the prescribed format from the Competent Authority to this effect is enclosed.
- (5) I am enclosing attested copies of mark sheets of 1<sup>st</sup> & 2<sup>nd</sup> semester / 1<sup>st</sup> year examination(s).

Encl : **(i) SC/ST/PC certificate**  
**(ii) Marksheet(s) of 1<sup>st</sup> & 2<sup>nd</sup> semesters/1<sup>st</sup> year examination(s)**

Place \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

E mail 1. \_\_\_\_\_

Pers.2. \_\_\_\_\_

Mobile No. \_\_\_\_\_

(FOR USE BY THE INSTITUTION CONCERNED )

***(Please note that your institution may sponsor a maximum of 5 applicants each in SC/ ST / Physically Challenged categories. This is to ensure as wide a dispersal as possible of the Scholarships to the students in various institutions.)***

We are satisfied about the statements made in the enclosed application by the applicant. Brief additional particulars are given below :

(a) Full Name of the applicant \_\_\_\_\_

(b) Date of Birth \_\_\_\_\_

(c) Name & Permanent address  
of Father/Guardian \_\_\_\_\_

(d) Percentage of marks obtained in the \_\_\_\_\_

1<sup>st</sup> Annual Examination/Aggregate of first two semesters (***Where Cumulative Grade Point Average (CGPA)/letter grade is given in lieu of percentage, please convert the letter grade to percentage/ (Write conversion formula from CGPA to % for screening the application)***)

(e) Course pursued and year of study \_\_\_\_\_ **HR/Finance/Gen. Management**  
Specialization /Major

(f) General conduct \_\_\_\_\_

Date \_\_\_\_\_

Signature

(Head of the Institute/Registrar /Dean of student

Name: \_\_\_\_\_

Full Address of the Institute \_\_\_\_\_

Pin Code: \_\_\_\_\_ Phone No(s) \_\_\_\_\_ Email \_\_\_\_\_

**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE**

**BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE**

**IN SUPPORT OF HIS CLAIM**

***FORM OF CASTE CERTIFICATE***

This is to certify that Shri/Shrimati/Kumari \_\_\_\_\_ Son/Daughter  
of \_\_\_\_\_ of village town \_\_\_\_\_ in district/  
division \_\_\_\_\_ belongs to the \_\_\_\_\_  
Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe under:

- @ The Constitution (Scheduled Castes) order, 1950
- @ The Constitution (Scheduled Tribes) order, 1950
- @ The Constitution (Scheduled Castes) (Union Territories) Order 1951

(as amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order 1956 the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act 1966, the State of Himachal Pradesh Act 1970, the north eastern areas(Reorganisation) Act 1971 and the Scheduled Castes and Schedules Tribes Order (Amendment) Act 1976).

- @ The Constitution (Jammu & Kashmir) Scheduled Caste Order, 1956
- @ The Constitution (Andaman & Nocobar Islands) Scheduled Castes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.
- @ The Constitution (Dadra & Nagar Havelli) Scheduled Castes Order 1962.
- @ The Constitution (Pondicherry) Scheduled Castes Order 1964.
- @ The Constitution (Scheduled Tribes) (Uttar Pradesh) Order 1967
- @ The Constitution (Goa, Daman & Diu) Scheduled Castes, Order 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order 1978
- @ The Constitution (Sikki) Scheduled Tribes Order 1978

# Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration

This certificate is issued on the basis of the Scheduled Caste / Scheduled Tribe Certificates issued to Shri/Shrimati \_\_\_\_\_ Father/mother of Shri/Shrimati/Kumari\* \_\_\_\_\_ of villag/town\* \_\_\_\_\_ in District / Division \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belong to the \_\_\_\_\_ Caste/Tribe\* which is recognized as Scheduled Caste / Scheduled Tribe\* in the State / Union Territory\* \_\_\_\_\_ issued by the \_\_\_\_\_ (Name of prescribed authority) vide their Order No. \_\_\_\_\_ dated \_\_\_\_\_

Shri/Shrimati\*/Kumari\* \_\_\_\_\_ and/or

\*his/her family ordinarily reside(s) in village / town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* of the State/Union Territory\* of \_\_\_\_\_

Signature \_\_\_\_\_

Name &

Designation \_\_\_\_\_

(With seal of office)

Place \_\_\_\_\_ State/Union Territory

Date \_\_\_\_\_

\*Please delete whatever is not applicable  
@Please quote specific presidential order

NOTE: The term "Ordinarily reside (s)\* used here will have the same meaning as in Section 20 of the Representation of the People Act, 1960.

\*List of authorities empowered to issue Scheduled Caste / Scheduled Tribe Certificate:

1. District Magistrate / Additional District Magistrate /Collector/Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1<sup>st</sup> Class Stipendary Magistrate / City Magistrate /Taluka Magistrate Executive Magistrate /Extra Assistant Commissioner \*(Note below the rank of 1<sup>st</sup> Class Stipendary magistrate)
2. Chief Presidency Magistrate /Additional Chief Presidency Magistrate /Presidency Magistrate
3. Revenue Officers not below the rank of Tehsildar
4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides
5. Administrator/Secretary to Administrator/Development Officer (Lakshadweep Islands)